

### COUNCIL COMMUNICATION

AGENDA TITLE: Master Storm Drain Agreements Modifications: Parkwest and Sunwest IV

MEETING DATE: August 7, 1991

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council approve modifications to the revised Master Storm Drain Agreements for Parkwest and Sunwest IV and authorize the City Manager to execute the agreements on behalf of the City.

BACKGROUND INFORMATION: In our work on the Impact Fee Program and in particular,

the Master Storm Drain Fund, staff realized we have a problem in interpreting the amount of future

reimbursements under two existing agreements. These

agreements were written for two developments that installed Master Storm Drain facilities as part of their improvements. The agreements (Exhibits A & C) provided that the dollar credit for master storm improvements made by the developer be converted to "fee paid" acreage. Since the acreage credit exceeded the acreage developed, the developers would then receive the acreage fee paid by subsequent development. This arrangement was done to include "an amount attributable to interest" as required by Section 66486 of the Subdivision Map Act. The intent of the agreement was that as Master Storm Drain Fees are updated by the Engineering News Record Index (ENR), the reimbursable amount would increase at the same rate. The problem is that since the date of the agreements, the Master Storm Drain Fee Program has undergone a major revision; one could even argue that the fee referred to in the agreement no longer exists, therefore the reimbursement is now zero. Staff felt an amendment to the agreement was necessary to eliminate uncertainty on this point.

At the time of the agreement, the Master Storm Drain Fee was a single fee (\$3,670 per gross acre for Parkwest and \$3,860 fur Sunwest IV). The revision adopted in 1989 separated residential and non-residential acreage resulting in two fees. If they had been reimbursed then for residential acreage, they would have received only \$3,620/acre. We have recalculated what the old fee would have been based on the ENR Index. This amount is \$4,290 per acre. Thus value of the credit should be \$266,838 for Parkwest and \$154,869 for Sunwest IV.

The new agreements will use the above credits as a base value and will update that amount each January 1 by the ENR Index. The logic of using the ENR Index is that subsequent development should not have to pay more for earlier construction of improvements than what they would cost at their time of development. The ENR construction cost index is the appropriate index for this purpose.

APPROVED. This a Siterson	, <del></del>
THOMAS A PETERSON	rec yc hid pager

Council Communication Master Storm Drain Agreements Modifications August 7, 1991 Page 2

The developers were contacted and provided with a draft agreement (Exhibits B & D). They have verbally agreed to the changes.

In addition to the storm drain changes, the Sunwest IV agreement includes a change related to the last unit (Sunwest 12) of the Sunwest IV project. The Sunwest 12 project included the construction of a temporary sanitary sewer lift station plus the developer was required to pay his fair share of the cost of the permanent lift station to be constructed near Kettleman Lane and Mills Avenue. Payment was to be made prior to acceptance of Sunwest 12. That amount has been calculated as part of the Impact Fee Program and has been included in this new agreement and will be deducted from the Storm Drain amount due the developer. The City will then transfer the funds (\$2,570) from the Storm Drain Fund to a new fund for the lift station.

FUNDING: Storm Drain Fund (123.1)

Jack L. Ronsko

Public Works Director

Prepared by: Richard C. Prima, Jr., Assistant City Engineer

JLR/RCP/cll

Attachment

cc: Assistant Civil Engineer Jerald Kirsten

Fred Baker

Exhibit A

CITY OF LODI PUBLIC WORKS DEPARTMENT

#### AGREEMENT

#### WITNESSETH:

1. Grantor agrees to grant to the City and the City agrees to accept a grant deed for that certain real property in the City of Lodi, County of San Joaquin, State of California, described as follows:

A portion of the Northwest Quarter of Section 3,

Township 3 North, Range 6 East, Mount Diablo Base and

Meridian being more particularly described as

follows:

Commencing at the center of Section 3, Township 3

North, Range 6 East, Mount Diablo Base and Meridian,
and run along the South line of the Northwest Quarter

of Section 3, North 89° 30' West, 1423.48 feet to the

True Point of Beginning; thence Forth 6° 24' 42"

West, 16.41 feet; thence along a curve to the right, having a radius of 750 feet, a central angle of 6° 24' 42", an arc length of 83.93 feet and a chord which bears North 3" 12' 21" West, thence North, 190.00 feet; North 89" 30' West, 275.00 feet; South 80° 03' 14" West, 551.52 feet; North 89° 30' West, 257.50 feet; thence South 0° 02' 45" East, 190.00 feet to a point on the South line of the Northwest Quarter; thence along said South line of the Northwest Quarter, South 89" 30' East, 1052.12 feet to the True Point of Beginning and containing 5.95 acres.

- 2. City agrees to credit Grantor for Master Storm Drain fees the sum of \$119,000.00 for the property above described then title is transferred to City free and clear of liens and encumbrances except unpaid current taxes, covenants, conditions, restrictions, and utility easements of record, if any.
- 3. Both parties understand and agree that:

1

(a) The amount to be credited under paragraph 2 above shall be applied as a credit toward City of Lodi Master Storm Drain Fees for the Lodi Park West Subdivision. The amount shall be converted to acreage at the present Master Storm Drain Fee rate of \$3,670.00 per acre; thus 32.4 acres of Lodi Park West

will be considered as having paid *the* Master Storm Drain Fee.

- (b) Grantor will install Master Storm Drain facilities as required by the City as part of the development of Lodi Park West. The cost of such facilities will be credited toward Master Storm Drain Fees by converting the cost to drainage fee paid acreage at the rate of the Master Storm Drain Fee in effect at the tine the improvements are accepted by the City.
- (c) City will furnish the basic design for the Master

  Storm Drain facilities and Grantor's engineer will

  prepare plans and specifications at Grantor's cost.
- (d) Grantor will excavate the **basin** to the line and grade approved by the City at his expense.
- (e) Grantor will construct at his expense any temporary facilities needed to make the drainage system functional but are not part of the ultimate Master Drain System.
- 4. In the event the acreage computed in 3(b) above exceeds the acreage of Lodi Park West Subdivision, City shall reimburse Grantor for this excess acreage in accordance with the following:

As the City collects Master Storm Drain Fees from other acreage within the "E" Drainage Area, such acreage fees shall be paid to Grantor until the excess acreage is reached, except that if the development paying the fee requires additional Master

Storm Drain facilities, the acreage fee shall be applied to those facilities prior to paying Grantor.

- 5. City agrees to pay all title, escrow and recording fees.
- 6. Both parties agree to recording of the deed and this Agreement.
- 7. Both parties agree that they have herein set forth the whole of their Agreement. Time performance of this Agreement constitutes the entire consideration and shall relieve City of all further obligation or claims.
- 8. This agreement is binding on the heirs, executors, administrators, and assigns of the parties hereto.
- 9. Both parties agree that this agreement shall expire July 1, 2008. Any Master Storm Drain Fees collected after that date shall be retained by the City.
- PO, Notices pertaining to this agreement shall be sent to:

  Jerry Kirsten City of Lodi

320 S. Crescent Avenue Lodi, CA 95240 Public Works Director P.O. Box 320

Lodi, CA 95241

IN WITNESS WHEREOF the parties have executed this Agreement the day and year hereinabove written.

CITY OF LODI, a Municipal Corporation

y: Murch.

Henry A. Glaves City Manager

Attest:

Mue h Blencle
Alice M. Reimche

City Clerk

- 5 -



### LODI PARK WEST / AREA MASTER STORM DRAIN A TEMENT

Summary Sheet

December 4 1986

Unit	Acres	Master Storm Item	Drain System Cost		Acres Credited	Ne: Acre:
#1	13.7	Basin Land 34" SD @ LSR &	119000.00	3670	32.4	19.7
		structure	34909.00	3750	9.3	28
#2 & #3	19.1	36" % 48" SD Basin St. Work Basin St. Work Utilities #2 Utilities #3				<b>8.9</b>
		Subt	otal 131395.10	<i>5</i> 755	35	43.9
		Basin: Pump S Int D Fencin Turf/S	rain 24759.50 ng 23715.00			
		Subt	otal 224414-64"	3790	53.2	103.1
#4	6.5					96.6
#5	8.8					87.8
•		48" SD	32800.00	3790	<b>3.</b> 7	96.5
#6	13					83.5
w 7	9.a					73.7
#8	11.5	•				62.2
Total Developed	82.4			The man side view with AFF date and water are		-
Park West Total	89.1					
Remainder	6.7	(Basin)				

### PARKWEST (E-AREA) MASTER STORM DRAIN AGREEMENT

This Agreement made this	day of	, 1991 by and
between Park West, a Limited	Partnership hereinafter	called "Developer"
and the CITY OF LODI, a Munic	ipal Corporation, herei	nafter called "City"

#### WITNESSETH

Whereas, DEVELOPER and CITY have entered into a previous Storm Drain Agreement dated July 20, 1983 regarding Master Storm drain improvements and fee credits and reimbursements; and

Whereas, the Master Storm Drain Fee cited in the storm agreement no longer exists, thus creating an ambiguity in determining future reimbursements as called for in the agreement;

NOW, THEREFORE, in consideration of and subject 'to the covenants and conditions herein containea, it is further agreed by and between the parties as follows:

- 1) The value of the reimbursement cited in Section 4 of the Storm Agreement is \$266,835 as of January 1, 1991 based on what the Master Storm Drain Fee would have been.
- 2) City agrees to reimburse Developer the amount of \$266,838 plus an amount attributable to interest per the following:
  - a) As the City collects fees under a Storm Drainage fee program from property in E-area, such fees shalt be paid to Developer until the above amount is reached except that if the development paying the fee requires additional storm drain facilities per the Storm Drainage Fee program, the fees shall be applied to chose facilities prior to reimbursing developer.
  - b) The reimbursable amount shall be recalculated in January of each year based on 5266,338 less any reimbursements made in the previous year multiplied by the Engineering News Record 20 Cities Construction Cost Index for the date nearest January !, divided by 4770 (the Index for January 1, 1991).
- 3) This agreement supersedes Section 4 of the foresaid Storm Drain Agreement.
- 4) Poch parties agree to the recording of this agreement.

- 5) Bo h parties agree that hey have her in set forth the whol of thir Agreement. The performance- of this agreement constitutes the entire consideration and shall relieve City of all further obligation or claims.
- 6) This Agreement is binding on the heirs, executors, administrators and assigns of the partner hereto.
- 7) Notices and/or reimbursements pertaining to this agreement shall be sent to:

Jack L. Ronsko Public Works Director 221 West Pine Street P.O. **Box** 3006 Lodi, CA 95241-1910

DEVELOPER'S ADDRESS Jerald Kirsten 1726 Windjammer Court Lodi, California 95242-4286

It is Developer's repsonsibility to ke	eep City notified of current address
EXECUTION	
DATED this Day of	, 1991.
In Witness Whereof,	
have caused their names to be hereunto caused its corporate name and seal to thereunto duly authorized.	o affixed and the City of Lodi has be affixed by its proper officers
	Jerald Kirsten
	Sen Schaffer
CITY OF LODI, A MUNICIPAL CORPORATION	
By Thomas A. Peterson, City Manager	
ATTEST:	
Alice M. Reimche, City Clerk	
APPROVED AS TO FORM:	

AGPARKWE/TXTW.01L

Bob McNatt, City Attorney

Exhibit C

# SUNWEST UNIT IV MASTER STORM DRAIN AGREEMENT

THIS AGREEMENT entered into this <u>lst</u> day of <u>July</u>, 1987, by and between <u>Chris R. Keszler</u>, hereinafter called Subdivider, and the CITY OF LODI, hereinafter called City, for the development of Master Storm Drain facilities for SUNWEST UNIT IV Subdivision, as shown on Exhibit A, attached, located in the "G" Drainage Area (generally bounded by Lower Sacramento Road, the W.I.D. Canal and Harney Lane as shown on the City Master Storm Drain Plan, see Exhibit A).

- 1. Both parties understand and agree that:
  - (a) Subdivider will install Master Storm Drain facilities as required by the City as part of the development of Sunwest Unit IV. Such facilities include, but are not limited to, the trunk line connecting the existing 36" line in Interlaken Drive to the G-Basin and existing 48" line in Century Boulevard. The cost of such facilities will be credited toward Master Storm Drain Fees by converting the cost to drainage fee paid acreage at the rate of the Master Storm Drain Fee in effect at the time the improvements are accepted by the City.
  - (b) Payment of Master Drainag. Fees normally made at the time of map filing will be waived in favor of the terms of the Agreement. In the event Subdivider files multiple maps for Sunwest Unit IV, the drainage fee paid acreage shall be reduced by the applicable acreage for each map in the order in which said maps are filed.
  - (c) City will furnish the basic design for the Master Storm Drain facilities and Subdivider's engineer will prepare plans and specifications at Subdivider's cost.
  - (d) Subdivider will excavate G-Basin to the line and grade approved by the City at his expense. Excavated material shall be used to fill the existing Sunwest basin located at Interlaken Orive or for grading Sunwest Unit IV. No material shall be sold or otherwise disposed of without the written consent of the City. Excess material shall be stockpiled to the City's approval at the G-Basin site.
  - (e) Subdivider will construct at his expense any temporary facilities needed to make the drainage system functional, but are not part of the ultimate Master Orain System.
- 2. In the event the acreage computed in I(a) above exceeds the acreage of Sunwest Unit IV Subdivision, City shall reimburse Subdivider for this excess acreage in accordance with the following:

As the City collects Master Storm Drain Fees from other acreage within the "G" Drainage Area, such acreage fees shall be paid to Subdivider until the excess acreage is reached, except that if the development paying the fee requires additional Master Storm Drain facilities, the acreage fee shall be applied to those facilities prior to paying Subdivider.

- 3. Subdivider agrees to pay City the sum of \$80,902.01 toward the installation costs of the 60" storm drain in Sylvan Way and Sage Way. Said payment shall be for the cost difference between the 36" storm drain facility previously planned for the Meadows Subdivision and the 60" storm drain facility actually installed.
- 4. Both parties agree to recording of the deed and this Agreement.
- 5. Both parties agree that they have herein set forth the whole of their Agreement. The performance of this Agreement constitutes the entire consideration and shall relieve City of all further obligation or claims.
- 6. This agreement is binding on the heirs, executors, administrators, and assigns of the parties hereto.
- 7. Both parties agree that this agreement shall expire July 1, 2011. Any Master Storm Drain Fees collected after that date shall be retained by the City.
- 8. Notices pertaining to this agreement shall be sent to:

City of Lodi Public Works Director Call Box 3006 Lodi, &A 95241-1910

IN WITNESS WHEREOF the parties have executed this Agreement the day and year hereinabove written.

CITY OF LODI, a Municipal Corporation

By: Thomas A. Peterson, City Manager

Attest: Manager

Alice M. Reimshof City Clerk

# SUNWEST UNIT IV/ G AREA MASTER STORM DRAIN AGREEMENT

Summary Sheet

APRIL 23, 1991

	Unit	Acre s	Master Item	Storm	Drain System Cost	Acreage Fee	Acres Credited	Net Acres
1/2	#4 Sts.	10.3	Clear & Grub 36" SD 48" SD 54" SD 60" SD 60" SD (C1. 60" MH 48" MH	III)	\$6,000.0C 22,422.00 76,959.00 45,017.00 147,696.00 25,200.00 26,550.00 8,400.00 6,750.00			11.9
			Subtot	a1	\$364,994.00	3860	94.6	82.7
	#5	3						79.7
	<b>#</b> 6	1.8						77.9
	#7	7.7						70.2
	#8	5.4						64.8
PM	87P008	1.1						63.7
	#9	4.1						59.6
	#10	7.5	j					52.1
	#11	2.0						50.1
منديويو	#12	14		*****	* * * * * * * * * * * * * * * * * * * *	***	****	36.1

Total **Deve** loped 58.5

#### SUNWEST UNIT 12 MASTER STORM DRAIN AND SANITARY SENE4 LIFT STATION AGREEMENT

Inis Agreement made this	day of	, 1991 by arid
between Chris Keszler and	Fred Baker hereinafter c	alled "Developer" and
the CITY OF LODI, a Munici	ipal Corporation, hereina	fter called "City".

#### WITNESSETH

Whereas, DEVELOPER and CITY have entered into a previous agreement dated May 2, 1990 regarding the development of Sunwest Unit No. 12, Tract No. 2378; and

Whereas, Chris Keszler and City have also entered into a previous agreement dated July 1, 1987 regarding Sunwest IV Master Storm Drain Agreement which included the area of Sunwest Unit No. 12 (hereafter referred to as Storm Agreement); and

Whereas, the tentative map conditions and the subdivision agreement for said Sunwest Unit No. 12 included the requirement that DEVELOPER pay the costs for abandonment of temporary .lift station and DEVELOPER'S portion of the future Kettleman Cane sewer lift station; and

Whereas, costs for said Kettleman Lane sewer lift station have been determined by Nolte and Associates and Angus McDonald and Associates to be \$1,555 per gross acre; and

Whereas, costs for said temporary lift station abandonment have been determined by the  ${\tt City}$  to be 55,800; and

Whereas, the Master Storm Drain Fee cited in the storm agreement no longer exists, thus creating an ambiguity in determining future reimbursements as called for in the agreement;

NOW, THEREFORE, in consideration of and subject to the covenant5 and conditions herein contained, it is further agreed by and between the parties as follows:

- 1) The value of the reimbursement cited in Section 2 of the Storm Agreement is \$154,869 as of January 1, 1991 based on what the Master Storm Orain Fee would have been.
- 2) The value of the sanitary sewer lift station work cited above is \$27,570 (14.0 acres in Sunwest 12 x \$1,555/acre plus \$5,800) as of January 1, 1991.

AGKESILE. 1/TXTW. GIL

- 3) City agrees to establish a separate fund for the future Kettleman Lane Lift Station and transfer 427,570 from the Master Drainage Fee (123.0) fund to this new fund.
- 4) City agrees to reimburse Developer the amount of \$127,299 (based on \$154,869 less \$27,570) plus an amount attributable to interest per the following:
  - a) As the City collects fees under a Storm Drainage Fee program from property in G-area, such fees shall be paid to Developer until the above amount is reached except that if the development paying the fee requires additional storm drain facilities per the Storm Drainage Fee program, the fees shall be applied to those facilities prior to reimbursing developer.
  - b) The reimbursable amount shall be recalculated in January of each year based on \$127,299 less any reimbursements made in the previous year multiplied by the Engineering News Record 20 Cities Construction Cost Index for the date nearest January 1, divided by 4770 (the Index for January I, 1991).
- 5) The CITY agrees to:
  - a) Use payment from DEVELOPER to help construct said Kettleman Lane Sewer Lift Station and abandon the temporary lift station which was constructed with Sunwest No. 12.
- 6) This agreement supersedes Section '2 of the foresaid Storm Drain Agreement.
- 7) Both parties agree to the recording of this agreement.
- 8) Both parties agree that they have herein set forth the whole of their Agreement. The performance of this agreement constitutes the entire consideration and shall relieve City of all further obligation or claims.
- 9) This Agreement is binding on the heirs, executors, administrators and assigns of the partner hereto.
- 10) Notices and/or reimbursements pertaining to this agreement shal: be sent to:

Jack L. Runsko Public Works Director 221 West Pine Street P.O. Box 3006 Lodi, CA 95241-1910 DEVELOPER'S ADDRESS
Fred Baker
317 West Lodi Avenue
Lodi, California 95240

It is the Developer's responsibility to keep the City notified of current address.

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EXECUTION		
DATED this	Day of	<b>,</b> 1991.
In Witness Who	ereof,	
have caused the caused its corp thereunto duly	eir names to be hereu porate name and seal t authorized.	nto affixed and the <b>City</b> of <b>Lodi</b> has to be affixed by its proper officers
		Chris Keszler
		Fred Baker
CITY OF LODI, A	MUNICIPAL CORPORATION	DN
Thomas A. I	Peterson, City Manager	<del>r</del>
ATTEST:		
Alice M. Reimch	e, City Clerk	_
APPROVED AS TO	FORM:	
<b>Bob</b> McNatt. Cit	v Attorney	

DAVID M. HINCHMAN, Mayor JAMES W. PINKERTON, Jr. Mayor Pro Tempore PHILLIP A. PENNINO JACK A. SIEGLOCK JOHN R. (Randy) SNIDER

### CITY OF LODI

CITY HALL, 221 WEST PINE STREET P.O. ECX 3006
LODI. CALIFORNIA 95241-1910
(209)334-5634
FAX (209) 333-6795
August 15, 1991

THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE
City Clerk
BOB MCNATT
City Attorney

Mr. Jerald Kirsten 1726 Windjammer Court Lodi, CA 95242-4286

SUBJECT: Parkwest (E-Area) Master Storm Drain Agreement

The enclosed agreement was approved by the City Council at their meeting of August 7, 1991. Please sign the agreement and return one copy as soon as possible. You make keep the second copy for your records.

Please call ne if you have any questions.

Sharon Blaufus

Administrative Assistant

SB/1n

**Enclosures** 

cc: City Clerk V

DAVID M. HINCHMAN, Mayor JAMES W. PINKERTON, Jr. Mayor Pro Tempore PHILLIP A. PENNINO JACK A. SIECLOCK JOHN R. (Randy) SNIDER

### CITY OF LODI

CITY HALL, 221 WEST PINE STREET P.O. BOX 3006 IODI, CALIFORNIA 95241-1910 (209) 334-5634 FAX (209) 333-6795 August 15, 1991 THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE

City Clerk

BOB McNATT
City Attorney

Mr. Fred Baker 317 West Lodi Avenue todi, CA 95240

SUBJECT: Sunwest Unit 12 Master Storm Drain and Sanitary Sewer Lift Station Agreement

The enclosed agreement was approved by the City Council at their meeting of August 7, 1991. Please complete the developer's address information on page two, sign the agreement and return one copy as soon as possible. You make keep the second copy for your records.

Please call not if you have any questions.

Sharon Blaufus Administrative Assistant

SB/1m

**Enclosures** 

cc: City Clerk

DAVID M. HINCHMAN. Mayor JAMES W. PINKERTON. Jr. Mayor Pro Tempore PHILLIP A. FENNINO JACK A. SIEGLOCK JOHNR. (Randy) SNIDER

## CITY OF LQDI

CITY HALL. 221 WEST PINE STREET P.O. BOX 3006 LODI, CALIFORNIA 95241-1910 (209) 334-5634 FAX (209) 333-6795 August 16, 1991 THOMAS A PETERSON
City Manager
ALICE M REIMCHE
City Clerk
BOB McNATT
City Attorney

Mr Fred Baker 317 West Lodi Avenue Lodi, CA 95240

SUBJECT: Sunwest Unit No. 12

The City Council of the City of Lodi, at its meeting on August 7, 1991, accepted the public improvements that were made in the subject project.

Enclosed for your files is a copy of the resolution accepting the public improvements. From the date of the resolution, the City of Lodi will maintain the street and other public improvements installed within rights-of-way and public utility easements as shown on the approved plans.

The enclosed letter has been sent to your bank so the Instrument of Credit covering faithful performance can be exonerated. The Instrument of Credit covering labor and materials must remain in effect for a period of 90 days from the date of the resolution, in conformance with State law, On November 5, 1991 this instrument can be released if no claims have been filed.

If you have any questions, please contact me.

Richard C. 'Prima Jr.'
Assistant City Engineer

RCP/1m

**Enclosures** 

cc: Building Division
Police Department
Fire Department
Electric Utility Department
Water/Wastewater Division
Street Division
City Clerk
Farmers and Merchants Bank

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DAVID M. HINCHMAN. Mayor JAMES W. PINKERTON, Jr. Mayor Pro Tempore PHILLIP A. PENNINO JACK A. SIECLOCK JOHNR. (Randy) SNIDER

### CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
FAX (209) 333-6795
August 16, 1991

THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE
City Clerk
BOY McNATT
City Attorney

Farmers and Merchants Bank 121 West Pine Street Lodi, CA 95240

SUBJECT: Sunwest Unit No. 12

The City Council of the City of Lodi, at its meeting on August 7, 1991, accepted the public improvements in the subject project. A copy of the Resolution is enclosed for your files.

This letter is your authorization to exonerate the Instrument of Credit covering faithful performance. The Instrument of Credit covering labor and materials must remain in effect until November 5, 1991, in conformance with State law. You will receive no further correspondence regarding the release of the Instrument of Credit for labor and materials unless a claim is filed.

If you have any questions, please contact me

Richard C. Prima Jr. Assistant City Engineer

RCP/1m

Enclosure

. cc: Fred Baker City Clerk